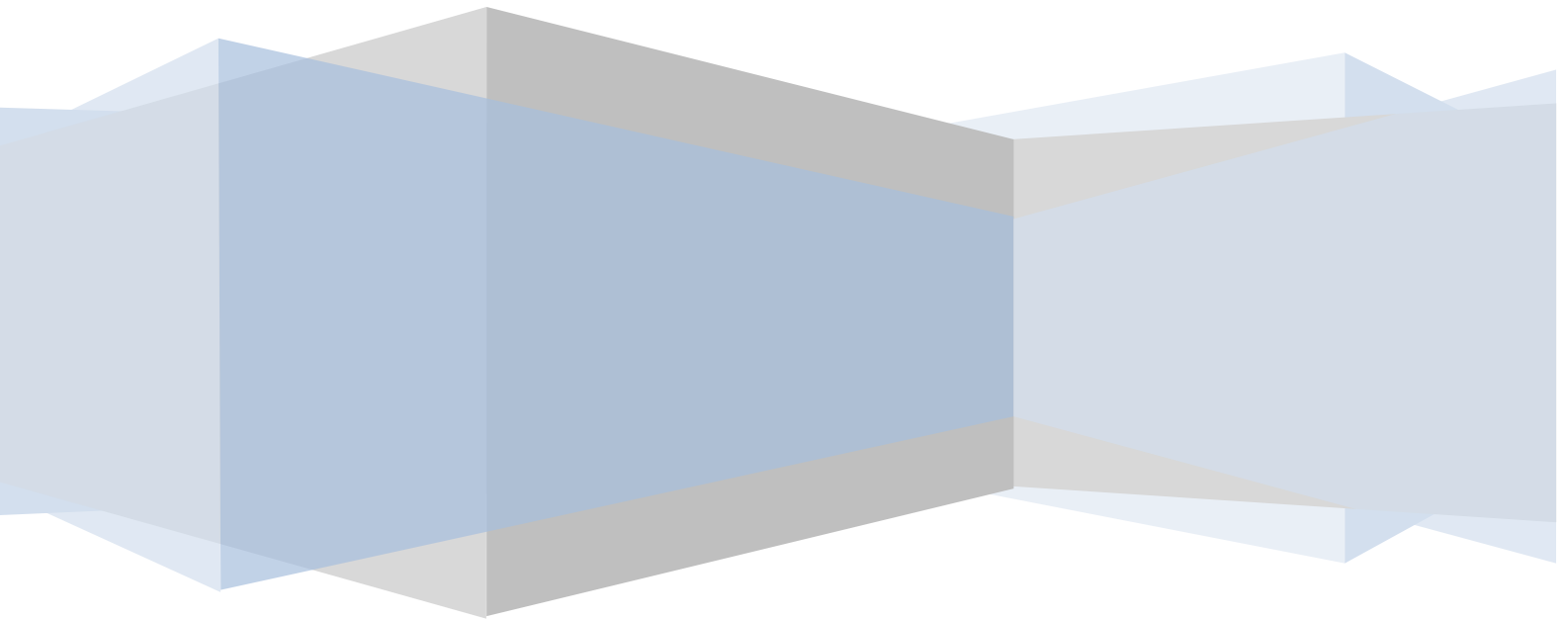


**Instructions for Entry to National Awards
to Teachers
BY MDM Team**



Steps for entry in National Teacher Award 2016

1: Kindly login with user id and password: Apex body may get their login id & password on dropping a mail to rajatgupta.mdm@gmail.com by providing details name, mobile no & email.

2: Following document needs to be kept ready for registration

- Passport size Photograph in jpg or Jpez format only(Max Width X Height : 264 x 348 Pixels, Max Size : 100KB)
- Entry in national Teacher award has 2 steps. In the 1st step user enter the required data where as in 2nd step user takes the printout of entered data, get it signed by secretary/Principal secretary & upload the same document in pdf format.
- For Hindi name enter text in English & press space bar to convert the same in hindi.

3: After login go to menu: NAT 2016-->Data Entry->Add New Entry, Following screen will get display to user

[Note : For hindi Name, Enter corresponding Name in English and press SPACE BAR. If name in Hindi is not correct, press BACKSPACE. It will show similar words corresponding to Entered Name]

Teachers Entry Form	
Category in which recommendation is made	<input checked="" type="radio"/> General <input type="radio"/> Special Category
Sub Category	<input checked="" type="radio"/> Primary <input type="radio"/> Primary / Upper <input type="radio"/> Secondary <input type="radio"/> Secondary / Hr. <input type="radio"/> Sanskrit <input type="radio"/> Arabic
Name	In English <input type="text"/> हिंदी में <input type="text"/>
Sex	<input checked="" type="radio"/> Male <input type="radio"/> Female
Marital Status	<input checked="" type="radio"/> Single <input type="radio"/> Married
Designation	In English <input type="text"/> हिंदी में <input type="text"/>
Complete address of school	
school Name	In English <input type="text"/> हिंदी में <input type="text"/>
School DISE Code	<input type="text"/>
Village / Ward / Town	In English <input type="text"/> हिंदी में <input type="text"/>

Block / Mandal	In English	हिंदी में
District	In English	हिंदी में
State	Goa	हिंदी में
Pin Code		


Residential address of teacher

House Number		
Street / Area / Locality	In English	हिंदी में
Village / Ward / Town	In English	हिंदी में
Block / Mandal	In English	हिंदी में
District	In English	हिंदी में
State	Goa	हिंदी में
Pin Code		

Mobile No.		
E-mail Id		
Citation (Min 250 and Max 500 Characters) 500 Characters Left	In English	
Name in brief which has to be inscribed on the Medal (In case teacher is selected for the Award) (Max 50 Characters)	In English	हिंदी में
Upload Passport Size Photo [Max Width X Height : 264 x 348 Pixels, Max Size : 100KB]	Browse... !	


4: After entering data in inputs fields user may save data in **draft** or **Save** mode (Kindly note that after saving data in Save mode, editing in data is not possible)

4: if user saves data in Draft Mode, following screen will get displayed to user.

3	Anuj [अनुज कुमार] Male Single Scientist-b [साइंटिस्ट-बी]	Kisan college [किसान कॉलेज] 12366366666 Mandawali [मंडावली] Mo-pur deomal [मो-पुर मंडावली] Bijnor [बिजनौर] Goa [गोवा] 246701	355 Mandawali [मंडावली] mandawali [मंडावली] Mo-Pur deomal [मो-पुर डोमल] [बिजनौर] Goa [गोवा]	8888888888	The State UT of PUDUCHERRY has rolled out the Automated Monitoring System (AMS) for real time monitoring of Mid Day Meal Scheme, however out of 447 schools, the data is being reported from 421 schools i.e. 94.18 as on 08-08-2017. You are requested to kindly look into the matter personally and advise the concerned authorities in your StateUT to capture daily data from all the schools. StateUT wise status of implementation of AMS is attached herewith		[Saved as Draft]
---	---	--	--	------------	--	---	--------------------

5: User may change entered data & may save in draft or save mode.

6: if user saves data in save mode, his record will look like below.

3	Anuj [अनुज कुमार] Male Single Scientist-b [साइंटिस्ट-बी]	Kisan college [किसान कॉलेज] 12366366666 Mandawali [मंडावली] Mo-pur deomal [मो-पुर मंडावली] Bijnor [बिजनौर] Goa [गोवा] 246701	355 Mandawali [मंडावली] mandawali [मंडावली] Mo-Pur deomal [मो-पुर डोमल] Bijnor [बिजनौर] Goa [गोवा] 256556	8888888888	The State UT of PUDUCHERRY has rolled out the Automated Monitoring System (AMS) for real time monitoring of Mid Day Meal Scheme, however out of 447 schools, the data is being reported from 421 schools i.e. 94.18 as on 08-08-2017. You are requested to kindly look into the matter personally and advise the concerned authorities in your StateUT to capture daily data from all the schools. StateUT wise status of implementation of AMS is attached herewith		[Verification form to be uploaded]
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7: Now the user will have to click on **Verification Letter to be uploaded**, he/she will see his data entered as below

Print

Kindly take the Printout of this form, get it signed by Principal Secretary / Secretary & Upload signed scanned copy as verification Letter in Pdf Format only.

Teacher Detail	
Category in which recommendation is made	General
Sub Category	Primary / Upper Primary
Name	anuj kumar [अनुज कुमार]
Sex	Male
Marital Status	Single
Designation	Scientist-b [साइंटिस्ट-बी]

Complete address of school

school Name	Kisan college [किसान कॉलेज]
School DISE Code	12378635353
Village / Ward / Town	Mandawali [मंडावली]
Block / Mandal	Bijnor [बिजनौर]
District	ww [बिजनौर]
State	Goa [गोवा]

by NIC. Content provided by MDM Scheme, Government of India Best visible resolution(1024*768) and compatible with IE (7,8) & Mozilla 4.0 Version.

State	Goa [गोवा]
Pin Code	111111

Residential address of Teacher

House Number	11
Street / Area / Locality	1 [न]
Village / Ward / Town	mandawli [न]
Block / Mandal	NA [न]
District	Bijnor [बिजनौर]
State	Goa [गोवा]
Pin Code	111111

Mobile No. 333333333

E-mail Id

Citation
The StateUT of TELANGANA has rolled out the Automated Monitoring System (AMS) for real time monitoring of Mid Day Meal Scheme, however out of 28689 schools, the data is being reported from 23138 schools i.e. 80.65 as on 01-08-2017. Further, out of 23138 schools, meals were not served in 546 schools. You are requested to kindly look into the matter personally and advise the concerned authorities in your StateUT to capture daily data from all the schools. Also, kind


Name in brief which has to be inscribed on the Medal (In case teacher is selected for the Award)
Anuj kumar [अनुज]

Verification Letter

Upload Verification Letter (only pdf file, Max Size 5MB)

8: Take the Print out of this form & get it signed by **Principal Secretary / Secretary**, Scan the sign copy of same in **pdf format** only & upload the same after clicking on Final Submit.

9: Now the status of record will look like below.

16	anuj kumar [अनुज कुमार] Male Single Scientist-b [साईटिस्ट-बी]	Kisan college [किसान कॉलेज] 12378635353 Mandawali [मंडावली] Bijnor [बिजनौर] Goa [गोवा] 111111	11 1 [न] mandawli [न] NA [न] Bijnor [बिजनौर] Goa [गोवा] 111111	3333333333	The StateUT of TELANGANA has rolled out the Automated Monitoring System (AMS) for real time monitoring of Mid Day Meal Scheme, however out of 28689 schools, the data is being reported from 23138 schools i.e. 80.65 as on 01-08-2017. Further, out of 23138 schools, meals were not served in 546 schools. You are requested to kindly look into the matter personally and advise the concerned authorities in your StateUT to capture daily data from all the schools. Also, kind		[Freeted] Download Verification Letter
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11: Now the entry of teacher has been completed.

10 User may download the same by clicking on download verification Letter & view the data on clicking Freeze.

Note:

1: Citation (Minimum 250 characters maximum 500): need to be entered in English for majority of States/UTs/Organization except Bihar, Chhattisgarh, Himachal Pradesh, Jharkhand, Madhya Pradesh, Rajasthan, Uttar Pradesh, and Uttarakhand where the citation has to be captured in Hindi.

2: In case of any technical problem pls drop a mail to mdm.edu@nic.in

